

**UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK**

-----X

FLORENCE GENTILE, SCOTT NORRIS,  
and MARISSA GENTILE,  
individually and on behalf of all others  
similarly situated,

Plaintiffs,

v.

NCSPLUS INCORPORATED,  
SUSAN HOLZMAN, and  
ROBERT TIMMERMAN, JR.,

Defendants.

Index No. 1:23-cv-05358-JLR

**MOTION FOR PERMISSION  
FOR ELECTRONIC CASE  
FILING**

RECEIVED  
CLERK OF COURT  
2023 AUG -4 PM 1:47

-----X

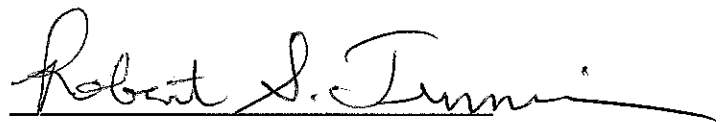
I respectfully ask the Court for permission to participate in electronic case filing ("e-filing") in this case. I affirm under penalty of perjury that:

1. I have reviewed the Court's Electronic Case Filing Rules & Instructions, available at [http://nysd.uscourts.gov/ecf\\_filing.php](http://nysd.uscourts.gov/ecf_filing.php), and agree to abide by them.
2. I completed the Court's CM/ECF introduction course on reviewed online 8/2/2023
3. I have submitted a Non-Attorney E-File Registration for the PACER system at [https://www.pacer.gov/reg\\_nonatty.html](https://www.pacer.gov/reg_nonatty.html).
4. I understand that once I register for e-filing, I will receive notices and documents only by e-mail in this case and not by regular mail.
5. I understand that if I am granted permission to participate in e-filing, I must file my documents electronically and I may not submit documents to the Pro Se Intake Unit for scanning and docketing.
6. I know how to convert a document to PDF-A format.

7. I have regular access to the technical requirements necessary to e-file successfully:
- √ a computer with internet access and a word processor  
type of computer I will be using: **iMac Desktop**  
type of word processor I will be using: **Microsoft Word**
  - √ an e-mail account (on a daily basis) to receive notifications from the Court and notices from the e-filing system
  - √ a scanner to convert documents that are only in paper format into electronic files **HP OfficeJet Pro 6978**
  - √ a PDF reader and a PDF writer to convert word-processing documents into PDF format, the only electronic format in which documents can be e-filed  
version of PDF reader and writer that I will be using: **Acrobat Pro**
  - √ a printer or copier to create required paper copies such as chambers copies.
8. I understand that I must regularly review the docket sheet of the case so that I do not miss a filing.
9. I understand that if my use of the ECF system is unsatisfactory, my e-filing privileges may be revoked, and I will be required to file documents in paper.

Dated: Manhasset, NY  
August 4, 2023


The request for Defendant Robert Timmerman, Jr. to participate in electronic case filing in this case is **GRANTED**. The Clerk of Court is respectfully directed to enable electronic case filing as set forth herein.



Robert S. Timmerman  
18 Chester Drive  
Manhasset, NY 11030  
(516) 305-7864  
robert.timmerman@ymail.com

Dated: August 8, 2023  
New York, New York

SO ORDERED.



JENNIFER L. ROCHON  
United States District Judge